

## RECORD OF PROCEEDINGS

---

**December 14, 2021,** THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

**CALL TO ORDER:** Mayor Buchanan called the regular meeting of the Hanna Town Council to order at 6:26 P.M. Roll call was taken, Council Members present constituting a quorum were:  
Mayor:  
Lois Buchanan  
Council Members:  
Tracy Fowler  
Bill Dys  
Sam Sikes  
Absent:  
Jayson Nordquist  
Also present:  
Town Clerk/Treasurer: Lesley Birge  
PWD Director Larry Korkow  
Chief Operator David Sutter  
Marshal Ted Kranenberg

**APPROVE AGENDA:** Cm. Dys moved to approve the agenda with the removal of November Financial Summary and removal of New Business Item D. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

**APPROVE MINUTES:** Cm. Dys moved to approve the November 9, 2021 Regular Meeting Minutes and November 29, 2021 Special Meeting Minutes. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

### BOARD AND DEPARTMENT REPORT

HCJPB	No Report
Public Works Department	December, 2021 Report
WTP	December, 2021 Report
Marshal's Office	November, 2021 Report
Rec Center	December, 2021 Report
SCWEMS	November, 2021 Report
CCVC	November, 2021 Report
Hanna Housing Board	October, 2021 Report
Museum Board	No Report
2019 SPT JPB	October, 2021 Report
CCED	November, 2021 Report

Cm. Dys moved to approve all Board and Department Reports. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

### FINANCIAL REPORTS:

#### **BILLS TO BE RATIFIED PAID September 30, 2021 AS FOLLOWS:**

Amazon	Annual Membership	\$119.00
Amazon	Shipping Boxes/Light Bulbs/Desk-Clerks office	\$1,400.43
Amazon	Expansion Plug/Santa Suit Rec	\$78.77
Black Hills Energy	Natural Gas Services For Town Properties	\$6,805.14
Corthell & King Law Office	Legal Services	\$675.00
Energy Laboratories, Inc	Water Samples & Shipping Cost	\$82.00
Honeywagon Sanitation	Roll Off/Haul/Tipping Fee Portable Toilet	\$823.74
Mem. Hospital of Carbon Co	Medical Physical	\$150.00
Microsoft Azure	Monthly Server Backup	\$25.95
Plattoga Holdings, Inc.	51.26 Ton Crushed Road Base & Trucking Fee	\$1,023.06

December 14, 2021

Quill	Office Supply/ Calculator/Logitech Mouse	\$56.55
R.P Lumber	10pk CAT5E Connectors	\$12.79
Rocky Mountain Power	Electricity/ Town Properties	\$6,983.32
Shively Hardware	Sink Strainer	\$5.49
Town of Hanna	Petty Cash Reconciliation HMO	\$42.11
Town of Hanna	Petty Cash Reconciliation Town Office	\$256.89
US Post Office	Shipping Cost Laptop	\$16.25
Wal-Mart Community	BINGO Supplies Rec Center	\$25.64
Xerox Financial Services	Lease Payment	\$37.00
Xesi Document Solutions	Contract Base & Overage on Copies	\$83.85
<b>Grand Total</b>		<b>\$18,702.98</b>

**Bills To Be Paid October 13, 2021 As Follows:**

BCN Telecom	Town Long Distance	\$105.92
Bluetarp Financial Inc.	Shelving Unit HMO	\$187.98
Carbon Power & Light	Electricity/Vault WTP	\$32.76
City of Laramie	Trash Tipping Fees For November	\$1,840.86
Corthell & King Law Office	Legal Services November	\$1,269.00
Dana Kepner Company	10 Iperl Cables for Meter/MXU	\$325.00
Engineering Associates	Warranty Work Elmo Old Town	\$759.65
Hanna Headlight	Monthly Website Fees	\$45.00
Hanna Home Town Market	Bingo Concessions/Council Meeting	\$47.98
J.P. Cooke Company	200 Dog Tags & S Hooks	\$120.90
Kilburn Tire Co.	Loader Tires, Mounting & D Fees	\$1,898.32
Miller Mechanical	Roof Drain & Hanger Removal & Replacement Rec	\$10,034.00
Norco Inc.	Cylinder Rental	\$63.30
North Fork Engineering	Prof. Services Front & Main Phase I	\$19,590.72
Perkins Oil Company	Fuel for Town Vehicles	\$1,764.11
Quill	Office/Janitor Supply	\$418.16
R.P. Lumber	Connectors, Plugs, Spray Paint	\$48.73
Rawlins Auto Parts	Starter PWD Roller/Tire Repair Kit	\$419.64
Shane Bennett	Deposit, Over Payment Refund Water Sewer	\$129.00
Specialty Fitness Systems	Final Payment & Shipping For Exercise Equipment	\$10,640.21
Town of Hanna	Water/Sewer/Landfill	\$649.80
Union Telephone	Telephone Service For Town Properties	\$813.30
Valli Information Systems	Monthly Maint On OTC Payments	\$25.00
Viper Underground INC	Pay App 5 Front & Main Water Project	\$11,912.61
WY Assn of Sheriffs & Chiefs	Annual Membership Ted Kranenberg	\$50.00
WY State Safe & Lock Co.	Vault Work HMO	\$1,016.38
WYO Assn of Rural Water	Annual Voting Membership	\$450.00
Xesi Document Solutions	Contract Base & Overage on Copies	\$83.85
<b>Grand Total</b>		<b>\$64,879.39</b>

Cm. Sikes moved to approve November Income Statement, Ratify Bills Paid November 30, 2021, November Payrolls, and Bills to be paid December 15, 2021. Cm. Dys seconded the motion. The motion carried with all present members voting aye.

**COUNCIL COMMENTS:**

**VISITORS:** Yvonne Johnson from the CCEDC discussed tourism and building restoration projects she is working on in Carbon County.

Pat Gonzales Project Manager of WY Recycle and Recovery discussed the zero waste energy plant planned for Rawlins.

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

DISCUSS/APPROVE COLLECTION PERMIT APPLICATION FOR DIRTY BOYZ SANITATION SERVICES INC.

Cm. Dys moved to Table Collection Permit Application for Dirty Boyz Sanitation Services Inc. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

December 14, 2021

DISCUSSION CONCERNING OLD TOWN WATER SYSTEM REHAB PHASE 2 A REQUEST WAS MADE TO AML TO EXTEND THE AML PUBLIC FACILITIES GRANT THROUGH 2023.

APPROVE ENGINEERING ASSOCIATES TASK ORDER 1 FOR HANNA OLD TOWN WATERLINE PROJECT PHASE II SRF APPLICATION PREPARATION.

**Cm. Sikes moved Approve Engineering Associates Task Order 1 for Hanna Old Town Waterline Project Phase II SRF Application Preparation.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE VIPER UNDERGROUND PAY APP 5 ON OLD TOWN WATER SYSTEM REHAB PROJECT.

**Cm. Sikes moved to approve Viper Underground Pay App 5 on Old Town Water System Rehab Project.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE RESOLUTION 2021-541 PROHIBITING THE TOWN OF HANNA FROM REQUIRING ANY PERSON TO PRESENT EVIDENCE OF COVID-19 IMMUNIZATION AS A CONDITION FOR PROVIDING ACCESS, SERVICE, OR EMPLOYMENT.

**Cm. Dys moved to approve Resolution 2021-541 prohibiting the Town of Hanna From Requiring Any Person to Present Evidence of Covid-19 Immunization as a Condition for Providing Access, Service or Employment.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

DISCUSSION CONCERNING A WORK SHOP FOR UPDATING THE EMPLOYEE HANDBOOK. IT WAS DECIDED TO HOLD THE WORKSHOP ON JANUARY 6, 2022 AT 6:30 PM.

DISCUSS/APPROVE CONTINUING THE SUSPENSION OF THE HANNA PARKS AND REC BOARD AND THE PLANNING AND ZONING BOARD.

**Cm. Sikes moved to approve continuing the suspension of the Hanna Parks and Rec Board and the Planning and Zoning Board.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE FUNDS OF TWO HUNDRED DOLLARS FROM MAYOR/COUNCIL CONTINGENCY FOR EMPLOYEE APPRECIATION LUNCHEON ON DECEMBER 17, 2021.

**Cm. Dys moved to approve funds of two hundred dollars from Mayor/Council Contingency for Employee Appreciation Luncheon on December 17, 2021.** Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

APPROVE BANK OF COMMERCE AS A DESIGNATED DEPOSITORY FOR THE TOWN OF HANNA.

**Cm. Sikes moved to approve Bank of Commerce as a designated depository for the Town of Hanna.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE AMENDING RESOLUTION 2021-540 ISSUING AN OPEN CONTAINER WAIVER PERMIT TO PERMIT OPEN CONTAINERS AT THE HANNA PARKS AND RECREATION CENTER WITHIN THE TOWN OF HANNA, WYOMING DURING THE PAINT AND DRINKS PARTY. CHANGING THE DATE FROM DECEMBER 10, 2021 TO DECEMBER 17, 2021.


December 14, 2021

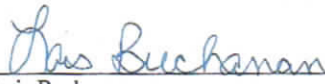
Cm. Dys moved to approve **Amending Resolution 2021-540** issuing an **Open Container Waiver Permit to permit open containers at the Hanna Parks and Recreation Center within the town of Hanna, Wyoming during the paint and drinks party. Changing the date from December 10, 2021 to December 17, 2021.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

**CITIZEN PARTICIPATION: NONE**

**ADJOURNMENT:**

Cm. Fowler **moved to adjourn the meeting at 7:20 pm.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

  
\_\_\_\_\_  
Lesley Birge  
Town Clerk

  
\_\_\_\_\_  
Lois Buchanan  
Mayor

December 14, 2021